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Web: <https://visiongallery.org/artist-opportunities/>

**CHANDLER**  
arts commission



**Request for Qualifications**  
**Chandler Police Memorial**  
**Deadline – Sunday, November 7, 2021**  
**11:59 p.m. Mountain Standard Time**

**Description**

The City of Chandler is looking for an Arizona-based artist or artist team to create an adaptable, updated and improved indoor memorial to honor the fallen officers from the Chandler Police Department. The memorial will be roughly 28.5' W x 8.9' H and will be installed in the community room at the Chandler Police Department Downtown building, as well as an additional satellite location outside of this room in the waiting area that will be much smaller. Both locations are located at 250 E Chicago St.

The project budget is \$20,000, which will cover all aspects of the project including, but not limited to, design, project management, insurance, materials, fabrication, and shipping / transport and installation.

Qualification submissions are due by 11:59 p.m. on Sunday, November 7, 2021, and can be submitted digitally via the webform found here: <https://forms.gle/a6PnuYMjNyzX5DYh9>

**Submission Criteria – All entries must include:**

1. Current contact information, including email and phone number
2. Digital Images: Up to 5 images can be submitted per team and should include past completed projects. Artists are not required to include a proposed original design at

this stage. All images should be included in the .pdf file and be 2000 – 3000 pixels in the longest direction.

3. A corresponding image list with all pertinent information is also required. Image list should include size, date completed, and materials used.
4. Artist/Artist team members' biographical information. If available, submit a current resume or curriculum vitae (CV) including artist(s) accomplishments. Resume or CV should not exceed 2 pages. If a resume is not available or does not accurately represent your qualifications, please submit a list of your artistic accomplishments.
5. An introduction not to exceed 500 words explaining your previous completed projects (if applicable) and any inspirations you will draw on for this project.

Image list, Biographical information, CV, and introduction should be one document

**This is a request for qualifications, not a request for proposals.** At this time, we are only looking for examples of past work. A small group of finalists will be given additional information, attend a site visit, and be paid a stipend to submit a formal design proposal before a decision is reached.

### **Selection Process and Schedule**

All artist submissions will be reviewed by the City of Chandler Arts Commission. All entries must be submitted by 11:59 p.m. on Sunday, November 7, 2021. The City anticipates selecting 1 artist for this project. The timeline for this RFQ is as follows:

<b>November 7</b>	<b>Submission deadline</b>
<b>November 20</b>	<b>All Applicants Notified</b>
<b>January 9</b>	<b>Final Designs Submitted</b>
<b>January 24</b>	<b>Finalists Notified</b>
<b>February</b>	<b>Contract Finalized</b>
<b>March &amp; April</b>	<b>Meetings with stakeholders, finalizing design</b>
<b>April &amp; May</b>	<b>Production/Installation</b>

### **Submission Delivery Details**

Submissions must be received by 11:59 p.m. on Sunday, November 7, 2021. Submissions must be sent digitally via the webform found here: <https://forms.gle/a6PnuYMjNyzX5DYh9>

**Any incomplete submissions will be rejected.**

**Contact:** Vision Gallery staff, at 480-782-2695 or [vision.gallery@chandleraz.gov](mailto:vision.gallery@chandleraz.gov)

Interested, but need more information? Does this sound daunting? Visual Arts Staff Peter and Caroline are happy to answer any questions you have, go over your submission info with you, and provide feedback. Please don't hesitate to reach out.